



Live Keeping In Touch Sessions

We are continually looking for ways to improve our remote education offer. Currently all of our remote education is provided via Tapestry, The Learning Platform and The Oak Academy and this involves a mixture of bespoke pre-recorded videos from staff, links to online videos from other providers and website links as well as detailed transcripts, support and guidance for content delivery at home. In order to improve our face to face communication with pupils, we are introducing Live Keeping In Touch Sessions. These sessions will be offered using Microsoft Teams and will enable staff and children to maintain the strong relationships they have nurtured since September. Attendance at sessions is optional and, depending on home commitments, may vary from week to week but we would strongly encourage all of those at home to join in if they can. Sessions will vary in focus but will not be curriculum focussed, therefore non-attendance will not mean that learning is missed out on. We believe it is best to have pre-recorded videos for key learning so that they can be paused, re-watched and never missed. Live Keeping In Touch Sessions are likely to include a discussion, an opportunity for children and staff to 'touch base' and celebrate their achievements and possibly a story or a topic hook or enhancement. We foresee these evolving as the technology becomes more familiar for all of us.

So that we can offer these sessions, we must outline some of our key requirements to enable them to run smoothly and safely, and be enjoyable for all. Below are our expectations for parents and children. On our website you will find a copy of our expectations for staff, so that you can see how we are managing safeguarding, data protection and safe use of technology.

- You will receive a link to the class session on the learning platform on the 'keeping in touch channel'. If you require the link to be emailed out please email the class teacher.
- Once our staff are ready, they will admit you into the meeting. Whilst waiting you will be in 'the lobby'
- Children will be supervised by an adult at home during the session
- All involved will be appropriately dressed- smart/casual (e.g. plain t- shirt, jeans etc)
- Children will be on mute until the teacher tells them otherwise
- Children will use the 'hands up' icon to show that they want to speak
- The chat function will not be used during the sessions
- Cameras will be on, but please ensure everything in the background is appropriate to be visible to all (there is the option within the settings to select a blurred background)
- No recordings of the sessions will be made by parents
- If your child is not confident to speak in these sessions, we are not going to put them under any pressure. Seeing their faces will be wonderful and as they become familiar with the technology, their confidence to join in is likely to grow.
- The sessions are for the children to engage with their peers and class staff. Whilst parents are present to ensure the children are safe online, if they have any specific questions these should be emailed to the year group leader.

By joining our Live Keeping In Touch Sessions you are agreeing to adhere to these expectations stated. We do hope that your child is able to join us when our Live Keeping In Touch Sessions begin; we know our staff and the other children in the class will absolutely love being able to see and talk to each other.