

PTFA 2017 AGM – 21st September

- Welcome
- Chairman Report
- 2016/17 Financial Overview
- 2017/18 Outlook
- Election of Key Roles
- Up & Coming events
- Next Meeting
- AOB

2016/17 has been an exciting and challenging year for the PTFA.

8

Events held during school year

Summer BBQ and Christmas Fayre key fundraising events

5

Channels for Marketing & Communications

4 new events tried this year:



Big Breakfast

Family Quiz Night



Pudding & Pamper

Freeze Pop Fridays



Non Event Income missed opportunity to be explored further:

- Danetre Rotary
- Easy Fundraising in its 2nd year for the school
- School Trends Uniform commission



- 71 supporters signed up to closed Facebook Group this year.

51% of parents in school

- FB key communication channel alongside Email, Notice Board, Face-to-Face, Flyers and Posters.

PTFA 2016/17 results demonstrate strong year of support and donations from parents, teachers and friends of the school.

£6.1k Funds raised from PTFA events

£3.1k Surplus raised to fund school requests

PTFA funds paid for:



£817 KS2 Trip 2017
£781 KS2 Trip 2016



£699 Water Cooler
£500 Circus Day



£310 Stick Man Play
£255 Photocopier rental



£157 First News Subs.
£145 TV License
£63 NCPTA Membership
£37 Christmas Lunch
£25 Lenten Charities

- £2.5k spent on trips & events for school.
- Historic expenditure commitments of £1.3k requires review.

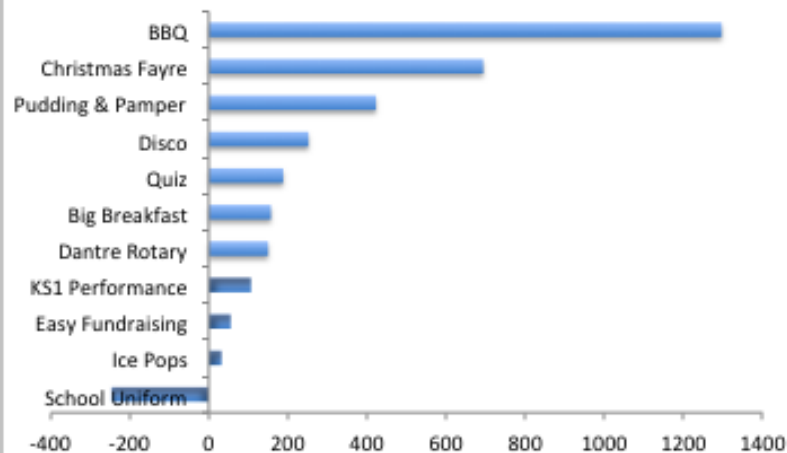
- Surplus has declined v's previous 2 years.

- (*Excluding School Uniform sales) shows Margin has increased year on year.

2017: £3.3k, 78%

2016: £3.9k, 70%

2015: £5.7k, 63%



- BBQ & Summer Fayre highest earning events.
- Pudding & Pamper successful as new event
- Big Breakfast & Quiz easy events to organise – opportunity for re-occurring target surplus of £150-£200.
- School Uniform sales timing differences and decline post launch of Tesco offering.

Future of the PTFA

Together, we can achieve great things for the school.



Together we can achieve great things through focus, continued support and commitment.

£3,500 Target

Recruitment

Focus:
Develop Outside

9 Events

Marketing

Election of Key Roles

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PTFA Key Roles to recruit.

Chair:

- Provides leadership for the PTFA committee.
- Sets agenda for meetings.
- Manages meetings to agenda.
- Manage relationship and links between PTFA & school leadership team.
- Communication and promote the work of the PTFA.

Vice Chair:

- Support Chair as required.
- Co-ordinate roles & responsibilities for events with other PTFA members.
- Provide leadership in absence of the Chair.
- Lead engagement and involvement in PTFA activities with other parents.

Treasurer:

- Manage & control funds of PTFA.
- Maintain up to date records of PTFA financial transactions.
- Organise floats for events and responsible for banking transactions on a regular basis.
- Prepare Financial Accounts & report for AGM.
- PTFA Registration & Licensing.

Secretary:

- Ensures effective communication between school and PTFA.
- Cascade of timely minutes from PTFA meetings.
- Prepare agendas and organise meetings.
- Co-ordination of newsletters with other PTFA members.

Class Reps:

- Provides representation into PTFA across all year groups.
- Recruit & welcome new parents into PTFA.
- Attend PTFA meetings and cascade to class.
- Run smaller projects on behalf of Chair.

Dates for the Diary & AOB.

- Next PTFA Meeting Date: *18th October*
- Where: At School
- Time: 7:15pm
- Focus: Priorities for 2017/18 & Event planning Q1
 - Christmas Fayre: *2nd December*
 - Reef Making: *5th December*
- AOB

Thank You

